

Learning Tree Room Rentals

Pricing Schedule

Rent a Training Room from the World's Premier Training Provider

There's a reason Learning Tree is the training provider of choice for 2.1 million people in 54 countries around the world. For 37 years, we've set the world standard for management and IT training by providing our customers with high-quality course content, expert instructors and fully equipped, state-of-the-art training facilities.

When you rent our full-service, conveniently located facilities for your next training or business event, you can be confident that they are specifically designed to provide the most smoothly run training or meeting experience possible. Learning Tree's flexible room layouts, state-of-the-art technology and other amenities, plus a-la-carte options such as refreshments, meals, special equipment and other services, provide the ideal environment for a successful event.

Discover the Learning Tree difference when you hold your event in our world-class facilities.

Book your room today! Call 1-800-736-1086

	# of Attendees	Meeting Room Only Half Day	Meeting Room Only Full Day	Training Rooms Includes PCs and are Full-Day Rentals Only
DC Metro Area Alexandria, VA, Reston, VA & Rockville, MD	1-12	\$500	\$750	\$1,000
	13-24	\$600	\$900	\$1,100
	25-32	\$700	\$1,050	\$1,250
Los Angeles	1-12	\$500	\$750	\$1,000
	13-24	\$550	\$800	\$1,100
	25-32	\$600	\$850	\$1,200
Chicago	1-12	\$500	\$750	\$900
	13-24	\$550	\$800	\$950
	25-32	\$600	\$850	\$1,000
New York City	1-12	\$700	\$900	\$1,100
	13-24	\$800	\$1,100	\$1,250
	25-32	\$900	\$1,200	\$1,400

All Meeting and Training Rooms Include

- ▶ Full classroom-style setup w/projector and screen
- ▶ Public wireless Internet access
- ▶ Facility access during standard center business hours (8 AM - 5 PM)
- ▶ Continental breakfast, snacks and refreshments

A-La-Carte Options

Food & Beverage

In-room continental breakfast.....	\$20 per person/day
In-room hot breakfast.....	\$25 per person/day
In-room coffee service.....	\$10 per person/day
In-room afternoon snack.....	\$10 per person/day
In-room lunch (box or cold platter).....	\$25 per person/day
In-room lunch (hot platter).....	\$30 per person/day
In-room candy dishes.....	\$20 per room/day

Additional Features for Training Rooms

- ▶ PC for each attendee w/Office, IE and Adobe Reader
- ▶ Wired high-speed Internet access
- ▶ 2 hours of lab-setup time
- ▶ On-site technical assistance

Technical & Equipment

Install/test customer virtual images.....	\$95 per hour (2 hours no charge)
In-room printer.....	\$95 per room/day
CAC readers.....	\$250 per event
In-room speakerphone (local/toll-free calling)...	\$95 per room/day

Other Services

Event logistics (printing, shipping, etc.).....	Ask for a quote
Extended access hours.....	Ask for a quote